

**COON RAPIDS-BAYARD BOARD OF DIRECTORS
BOARD MEETING
MONDAY, SEPTEMBER 11, 2017**

President Rosenbeck called the regular meeting to order at 6:30 P.M. Roll call – Rosenbeck, Lee, Leighty, McAlister, South, Hays. Leighty arrived a minute later. Superintendent Gibbs, Secretary Huntley, Principal Frakes were also present. Absent –Curriculum Director Schwenk, Visitors included Teresa Gelhaus, Melissa Hood, Katie Mason. Press present – Charlie Nixon, Coon Rapids Enterprise. Gibbs added an item under personnel. Hays moved to approve the amended agenda. Second by McAlister. Carried 7-0-0. McAlister moved to approve minutes from previous meeting on August 14, 2017. Second by Lee. Carried 7-0-0. Bills and Claims – Huntley stated the school has paid for the auditorium renovations as the bill came last month. The Committee responsible for fundraising for renovating the auditorium will be cutting a check to the school later this month. McAlister moved to approve. Second by Lee. Carried 7-0-0.

Rosenbeck asked for public comment. There was none.

COMMUNICATIONS AND UPDATES

Financial Report – Preliminary audit report – Gibbs shared the preliminary audit report with the board which included increasing the deposit limits at the banks, reviewing board policies, concession stand agreement, and segregation of duties. Huntley presented the financial reports for August and FY17 as the FY17 reports are due to the state on the 15th of September. In addition, Huntley handed out the projected Unspent Authorized Budget for FY2017, which showed \$1,437,644, an increase of \$397,404. Huntley did point out that that number included the Lee donation for the Apple program so technically an increase of \$306,404. Huntley also pointed out that a lot of that increase was due to certified enrollment, which boosted the UAB by over \$150,000. Also, the district’s special ed deficit was calculated around \$54,000. Gibbs expressed concern that the state will give schools no additional funding for FY19, and with the increased staffing at CR-B this year and potentially next year, the district has to be responsible regarding spending for the foreseeable future.

Buildings and Grounds – Bathroom Update – Badding will be out a couple of times over the next few weeks to fix the issues. Security Cameras – The school is waiting on a 360 degree camera and then they should be ready to go.

Administrative Reports – Enrollment numbers – Gibbs shared “butts in seat” comparison between September 2016 and 2017. As of now, the district is up 23 students from last year. And the district may pick up a few more before the October 1st count. School Board Elections are Tuesday, September 12th. School Board Training and Convention is October 4th in Carroll.

BOARD ACTION ITEMS

- A. FFA Trip to National Convention. South moved to approve. Second by Leighty. Carried 7-0-0. Lee moved to approve B through D. Hays Second. Carried 7-0-0
- B. Name Iowa Savings Bank & Carroll County State Bank as sites for Deposits (\$5,000,000 maximum Deposit) from audit report. This was an audit comment.
- C. Review Policies 802, 802.6, 802.10, and 803.4 from Audit Report.
- D. Concession Stand Agreement with Lion’s Club from Audit Report.
- E. Preliminary PPEL/SAVE Plan and Baseball Grandstand Project. Gibbs put together a worksheet that showed the different projects completed in the CR-B school district the last year, which included what was budgeted and what was actually spent. Gibbs had met with the baseball coaches about possible updates to the baseball grandstand. Hays mentioned the softball field, which is owned by the city, needed to be updated. Gibbs also presented a list of possible future projects. The board asked Gibbs to get a quote on what it would cost to re-concrete or asphalt the parking lot. No action taken.
- F. Update on School Improvement Advisory Committee. The district is looking for individuals who would be interested in serving on the committee. No action taken.
- G. Set date for Public Hearing concerning the sale of School Land – Music Building. There have been no offers. No action taken

PERSONNEL

Hays moved to approve the following A through C. Second by Lee. Carried 7-0-0.

- A. Approve Prom Advisor – Hailey Blum
- B. Approve Para-Educator/Driver – Geri Shirbroun
- C. Approve resignation of boys golf coach – Barb Halverson

MISCELLANEOUS

The district received a thank you card from Rich Stoffers for the plant sent to his mother’s funeral. The next board meeting will have the new board in the organizational meeting. Gibbs presented Davis with a plaque commemorating his eight years as a school board member. Rosenbeck encouraged everyone to vote on Tuesday. Davis moved to adjourn. Second by Lee. Carried 7-0-0. Adjourned at 7:27 pm.