

**COON RAPIDS-BAYARD BOARD OF DIRECTORS
BOARD MEETING
MONDAY, SEPTEMBER 11, 2017**

President Rosenbeck called the regular meeting to order at 6:30 P.M. Roll call – Rosenbeck, Lee, Leighty, McAlister, South, Hays. Davis was absent. Superintendent Gibbs, Secretary Huntley, Principal Frakes, Curriculum Director Schwenk were also present. Visitors included Teresa Gelhaus,, member elect Katie Mason. Press present – Charlie Nixon, Coon Rapids Enterprise. Rosenbeck welcomed all visitors and press. Hays moved to approve the agenda. Second by McAlister. Passed 6-0-1. South moved to approve minutes of the previous meeting. Second by Lee. Carried 6-0-1. Bills and Claims – Huntley said that the payment to the food pantry out of the nutrition fund paid for the back pack program. In June, the Ten Squared Women of Guthrie County donated money to the back pack program at CR-B and the payment came out of that donation. Rosenbeck thanked the Ten Squared Women for their contribution. McAlister moved to approve bills and claims. Second by Lee. Carried 6-0-1. Rosenbeck asked for public comment. There was none.

BOARD ACTION ITEMS

- A. Accept Election Results from County Auditor. Katie Mason (at large) received 108 votes, Leighty (district 4) received 103 votes, McAlister (district 6) received 102 votes, and in district one, Jeff Andersen received 52 votes to Kelly Hays 61 votes, making Hays the winner. Lee motioned to accept. McAlister Second. Carried 6-0-1.
- B. Annual Settlement of Accounts. McAlister moved to approve. Second by South. Carried 6-0-1.

ADJOURNMENT OF RETIRING BOARD

Rosenbeck thanked Joel Davis for his years of service as a school board member. Lee moved to adjourn. McAlister second. Carried 6-0-1.

ORGANIZATIONAL MEETING OF NEW BOARD

Secretary Huntley swore in Chad Leighty, Pat McAlister, Kelly Hays, and Katie Mason as Board members. Secretary Huntley called the meeting to order. Secretary Huntley called for nominations for president of the board. Mason nominated Leighty. There were no other nominations. Lee motioned for nominations to cease. Ayes – Lee, Hays, Mason, Leighty, South, Rosenbeck, McAlister. Huntley swore in Leighty as President.

President Leighty called for nominations for vice president of the board. Rosenbeck nominated Lee. McAlister moved to cease nominations. Ayes – Lee, Hays, Mason, Leighty, South, Rosenbeck, McAlister. Huntley swore in Lee as Vice President. Leighty appointed Huntley as Secretary to the Board. Motion carried 7-0-0.

F. Appoint County Conference Board Representatives – Lee was appointed for Carroll County. Rosenbeck was appointed for Guthrie. Mason was appointed for Greene.

G. Appoint Board Committee Members

Negotiations Finance Committee – Leighty, Lee, South

Buildings and Grounds – McAlister, Lee, South

Transportation – Hays, McAlister, Mason

Policy Review – Rosenbeck, Mason, Hays

H. Appoint Board Voting Delegate to IASB Convention – Kelly Hays

COMMUNICATIONS AND UPDATES

- A. Financial Report – SBO Huntley had put together a trendline analysis from FY2012 to FY2017. The main takeaway was the solvency ratio, which was 36.88% and has been increasing since 2012. Huntley also presented CR-B's Six General Fund Key Financial Indicators, which compared CR-B to all the schools in the State of Iowa as of FY16, as FY17 numbers haven't been reported as of yet. Huntley also calculated CR-B's ratios for FY17. Gibbs stated that while the numbers look good, it is important to operate at break even point, because once you overspend, it takes about two years to get back even. A short discussion ensued. Huntley also presented the estimated UAB for FY2018, pointing out that miscellaneous income is estimated, and no numbers have been input for the SBRC supplemental amount for increased enrollment or the Special Ed Deficit. She stated that the district's break even point, when accounting for those three items, would be around 4.9 million, which would be an increase in expenses of around 8%.
- B. Administrative reports
 - 1. Board trainings and meetings – Gibbs shared important trainings and meetings that will be held in the near future.
 - 2. Enrollment numbers – Certified enrollment was taken on October 2nd. Gibbs pointed out that, while things can change, certified enrollment for the CR-B district should be around 436, increase of 12.8 students from the year before. Butts in seats, the district is looking at an increase of 24.08. The district's open enroll out decreased by 10. Open enroll in decreased by 1.

NEW BOARD DISCUSSION/ACTION ITEMS

- A. Preliminary PPEL/ SAVE plan. Gibbs shared with the board a list of projects that need to be completed in the district with various estimates he had received. He thought the retaining walls needed to be done before winter.
Rosenbeck left at 7:18.
- B. Hays moved to approve IDATP fee payment. Second by Lee. Carried 6-0-1
- C. Approve Change in Lease Agreement for weight room. Ben Kolars asked for an increase in rent of \$75 to \$500. A short discussion was held. The board asked that the rental agreement clearly state which party is responsible for what and use of facility. Contingent on the clarified rental agreement, McAlister moved to approve paying \$500 a month for the weight room. Second by Hays. Ayes – Hays, Lee, Leighty, South, McAlister. Nay – Mason.
- D. Approve Bankers Trust as a District Depository. This was an audit comment. Gibbs stressed this was in relation to our note on the elementary addition.
- E. Lifetime passes for board members. McAlister moved to approve lifetime passes for current and former board members. Second by Hays. Roll Call Vote. Ayes – Hays, McAlister. Nays- Lee, Mason, South, Leighty. Not carried 2-4-1.
- F. Approve change to school nurse hours. Gibbs recommended increasing Dani Willenborg’s nursing hours from 4 to 6 hours. The dollar increase would be around \$5,900. South moved to approve. Second by Mason. Carried 6-0-1.
- G. Approve snow removal bid. The district received a bid from Beyerink Construction for snow removal for the 2017-2018 school year. Mason moved to approve. Second by Lee. Carried 6-0-1.
- H. The board reviewed policy 503.3 Student Initiated Non-Curriculum Related Groups. A discussion was held on this issue. Gibbs stressed that under the Federal Equal Access Act, since we allow other student initiated non-curriculum groups use our facility, we cannot discriminate. No action taken
- I. Review/Action Student Eligibility Policy 503.1. The current board policy shouldn’t be a board policy as eligibility policies are always administrative and not board policies. Hays made motion to rescind the board policy. Second by Mason. Carried 6-0-1.
- J. Application for modified allowable growth to SBRC for Special Ed. **Administration reported that the FY17 Special Education Report had been completed and the program had a deficit of \$50,997.21. An application to the SBRC will need to be completed to allow for allowable growth spending authority for these expenses. A motion was made by Mason, second by Lee. Vote as follows. Lee – Aye. Hays – Aye. South – Aye. Mason – Aye, McAlister – Aye, Leighty - Aye. Resolved – The Coon Rapids-Bayard School Board approves Administration to apply to the SBRC (Allowable Growth) for the deficit expenses which occurred in the Special Education program for the FY17 in the amount of \$50,997.21.**
- K. October 23rd Academic Board Meeting – Due to regional volleyball game at CR-B that night, it was suggested to either not have an academic board meeting in October or move the time so as not to conflict. Kyler motioned to move the start time of the October 23rd meeting from 6:30 to 5:00. Second by Hays. Motion carried 6-0-1.

PERSONNEL

- A. South moved to approve Chelsey Potter as kitchen staff. Second by Lee. Carried 6-0-1.

MISCELLANEOUS

Huntley stated that the general fund checking account pays a higher interest rate than the general fund savings and notified the board she was going to transfer money from the savings to checking to earn more money.

McAlister moved to adjourn. Second by Lee. Carried 6-0-1. Adjourned at 8:16.