

**COON RAPIDS-BAYARD BOARD OF DIRECTORS
BOARD MEETING
MONDAY, NOVEMBER 13, 2017**

President Leighty called the regular meeting to order at 6:30 P.M. Roll call – Rosenbeck, Lee, Mason, Leighty, McAlister, Hays were present. South was absent. Superintendent Gibbs, Secretary Huntley were also present. Frakes and Schwenk arrived at 7:02. Visitors included Teresa Gelhaus, Cory Behrens. Press present – Charlie Nixon, Coon Rapids Enterprise. Leighty welcomed all visitors and press. Mason verified posting of the agenda on November 10th 2017. Lee moved to approve the agenda. Second by Rosenbeck. Passed 6-0-1. Hays moved to approve minutes of the previous meetings of October 9th and October 23rd. Second by Rosenbeck. Carried 6-0-1. Lee moved to approve bills and claims. Second by Rosenbeck. Carried 6-0-1. Leighty asked for public comment. There was none.

COMMUNICATIONS AND UPDATES

- A. Financial Report – Huntley and Gibbs attended the ISFIS Finance Workshop to develop a five year model for the district. Only FY2019 was shared with the board as it is impossible to predict future enrollment, which is what drives school funding. Huntley had provided the board with a report she put together that compared the district's financial ratios and UAB balances with surrounding districts. The report provided five years of information. Discussion ensued. The board thanked Huntley for putting the information together.
- B. Administrative Reports – Gibbs attended Rural School Advocates of Iowa. Gibbs shared with the board the top five priorities of RSAI. Gibbs is hopeful the school will get 1% SSA for FY2019. IPERS is increasing for both the employer and the employee.
- C. Buildings and Grounds – The retaining wall at the bus barn is completed. The bathrooms should be done over Christmas break. Gibbs is getting prices for some of the projects the district might need.

BOARD ACTION ITEMS

- A. Request for Missouri Trip for 2nd grade. Cory Behrens was present and asked the board to approve the Missouri trip. Lee moved to approve. Mason second. Carried 6-0-1.
- B. Request to use intermediate gym for City Winter Recreation Program. Hays moved to approve. Second by McAlister. Carried 6-0-1.
- C. **Application for Modified Allowable Growth to SBRC due to increased enrollment and ELL. Mason motioned for the board to approve the maximum one-time funding modified supplemental amount for increasing enrollment of \$103,527.20 and the maximum modified supplemental amount for English Language Learner instruction beyond 5 years of \$1,498.42. Lee second. Aye – Lee, McAlister, Mason, Hays, Leighty Rosenbeck. Motion passed 6-0-1. The board resolved to apply to the SBRC to levy for additional funds due to increase enrollment for \$103,527.20 and English Language Learner for \$1,498.42 beyond 5 years .**
- D. First Reading to Rescind – Student Eligibility Policy 503.2. McAlister moved to approve. Second by Hays. Carried 6-0-1
- E. First Reading to Rescind – Student Eligibility Policy 503.1. Hays moved to approve. Second by McAlister. Carried 6-0-1.
- F. Approve Administrative Policy concerning Eligibility. Mason moved to approve. Second by Hays. Carried 6-0-1
- G. Approve Board President as signer for school accounts. McAlister moved to approve. Second by Lee. Carried 6-0-1.
- H. Possible Refinancing of SAVE Bond FY11 Addition. Gibbs shared that Piper Jaffrey sent updated savings numbers on the new elementary addition. The board asked Gibbs to have Travis from Piper Jaffrey to talk to the board about the refinancing.
- I. Change to Representatives on County Tax Boards. McAlister was appointed to the Guthrie County tax board. Hays moved to approve. Second by Rosenbeck. Approved 6-0-1
- J. Administrative Early Retirement Plan. Rosenbeck moved to approve the offering of an administrative early retirement plan. Second by Hays. Approved 6-0-1.

PERSONNEL

- A. Letter of Retirement. Bill Orlano submitted a letter of retirement. Lee moved to approve. Second by McAlister.
- B. Approval of Volunteer Coach. Kaleb Reis – Volunteer wrestling. Ryan Bass – Jr. High Girls Basketball. McAlister moved to approve. Second by Mason. Carried 6-0-1.

MISCELLANEOUS

On Thursday at 1:00, the district will be testing the school's emergency messenger system. Shawn Zanders underwent open heart surgery. Mason asked for clarification on the activity fund. Gibbs stated that recently, a few school districts in the state of Iowa had coaches who were operating activity funds outside of the school's purview. This is not allowable under Iowa Code. Any money raised or expended in the name of the school district needs to be controlled by the district in their bank accounts. Huntley stated she has had discussions and has sent emails to staff reminding them that any and all money raised in the name of the district needs to be in the school's accounts. Additionally, all expenditures out of the funds have to serve a public purpose. Huntley has also had discussions and has sent emails to staff detailing what "public purpose" means. Any money raised in the name of the school by anyone – coaches, parents, outside individuals – needs to be turned in to the district office and controlled by the school district. The board congratulated Huntley on completing the SBO program.

Rosenbeck moved to adjourn. Second by Hays. Carried 6-0-1. Adjourned at 7:48.