

Coon Rapids-Bayard CSD
K-12 iPad Loan Agreement 2020-21

K-6 devices remain at school (unless remote learning), 7-12 devices are allowed to go home.

Student(s) in household: _____

Grade(s): _____

The undersigned acknowledge that they have been provided: one iPad, one smart keyboard (grades 3-12), one power adapter, one USB to lightning cable, and one protective case (the iPad). Students in grades 5-12 also have been provided one carrying bag. All are being lent to the student/borrower and are in good working order. It is the student/borrower's responsibility to care for the equipment and insure that it is retained in a safe environment.

This equipment is, and at all time remains, the property of Coon Rapids-Bayard Community School District (the District), and is herewith lent to the student for educational purposes only for the academic school year. The student may not deface or destroy this property in any way. Inappropriate use of the iPad may result in the student losing his/her privilege to use the iPad. The equipment will be returned to the school when requested by CRB-CSD, or sooner, if the student withdraws from the District prior to the end of the year.

The District property may be used by the student only for noncommercial purposes, in accordance with the District's policies and rules, the District Student Handbook, as well as local, state, and federal statutes.

The student may not install or use any software other than software owned and approved by the District and made available to the student in accordance with this receipt and agreement.

One user account with specific privileges and capabilities has been set up on the iPad for the exclusive use of the student to which it has been assigned. The student agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.

The student agrees to make no attempts to add, delete, access, or modify other user accounts on the iPad and on any school-owned iPad.

The District network is provided for the academic use of all students and staff. The student agrees to take no action that would interfere with the efficient, academic use of the network.

Identification and inventory labels/tags have been placed on the iPad. These labels/tags are not to be removed or modified. If they become damaged or missing, contact technology support for replacements.

An email account has been made available for each student grades 3-12 to use for appropriate communication. These email accounts are the property of the District and may be searched at any time by administration and technology staff.

It is the student's responsibility to regularly back up his/her files to Google Drive or to iCloud.

The District is not responsible for any iPad or electronic viruses that may be transferred to or from a student's iPad and the student agrees to use his/her best effort to assure that the District property is not damaged or rendered inoperable by any such electronic virus while in the student's possession.

Iowa Code, Section 281-IAC 18.4 indicates "Districts may charge a fine for overdue, lost, or damaged school property..." Student/Borrower acknowledges and agrees that his/her use of the District property is a privilege and that by the Student/Borrower's agreement to the terms hereof, the Student/Borrower acknowledges his/her responsibility to protect and safeguard the District property and to return the same in good condition and repair upon request by the District.

Student Responsibilities	Parent/Guardian Responsibilities
<p>Your iPad is an important learning tool and is for educational purposes only. In order to take your iPad home each day (7-12), you must be willing to accept the following responsibilities:</p> <ul style="list-style-type: none"> ● I will follow the policies of the Coon Rapids-Bayard CSD (the District), and abide by all local, state, and federal laws when using the iPad at home, at school, and anywhere else I may take it. ● I will treat the iPad with care by not dropping it, getting it wet, using it in a restroom or locker room, leaving it outdoors, leaving it in a vehicle in extreme weather conditions, or using it with food or drink nearby. ● I will place the iPad in its protective bag when not in use and when it is being moved. ● I will place the iPad in a secure location when not in use (locked up when possible). ● I will not lend the iPad to anyone; it will stay in my possession at all times. ● I will not load any software, or remove programs/files from the iPad. ● I agree that email (or any other communication) should be used only for appropriate, legitimate, and responsible communication. ● I will not use my iPad to post or create anything considered bullying or harassment. ● I will keep all accounts and passwords assigned to me secure, and will not share these with any other students. ● I will recharge the iPad battery each night. ● I will bring the iPad to school everyday. ● I will not attempt to repair the iPad. ● I will return the iPad when requested and upon my withdrawal from the District. 	<p>Your student has been issued an iPad to personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of the iPad.</p> <ul style="list-style-type: none"> ● I will discuss our family's values and expectations regarding the use of the Internet and email at home. ● I will supervise my student's use of the Internet and email at home. ● I will not attempt to repair the iPad, nor will I attempt to clean it with anything other than a soft, dry cloth. ● I will report to the school any problems with the iPad. ● I will not load or delete software from the iPad. ● I will make sure that my student brings the iPad, fully charged, to school every day. ● I understand that if my student comes to school without his/her iPad, that he/she may not be able to participate in classroom activities. ● I agree to make sure the iPad is returned to the school when requested and upon my student's withdrawal from the District.

The undersigned acknowledge the failure to timely return the iPad (and all accessories) when scheduled or when requested shall result in liability by both student and parent/guardian for the value of the items listed. The parties acknowledge the value of the iPad and related accessories are approximately \$525 (grades 3-12) and \$400 (K-2). Parents/Guardians are signing this agreement as guarantors for their student(s).

Student Name (printed): _____

Student Signature: _____

Date: _____

Parent/Guardian Name: (printed): _____

Parent/Guardian Signature: _____

Date: _____