

**COON RAPIDS-BAYARD BOARD OF DIRECTORS**  
**6:30 P.M. September 16, 2013**

The Coon Rapids-Bayard Board of Directors met for the annual/organizational meeting September 16, 2013 in the Media Center at the Coon Rapids-Bayard Inter./Jr.-Sr. High School.

President Davis called the regular meeting to order at 6:30 p.m., reviewed the public meeting notice posted in at least three locations (Jr.-Sr. High School Commons-Coon Rapids, IA, News Gazette-Bayard, IA, Coon Rapids Enterprise-Coon Rapids, IA and Coon Rapids Municipal Utilities-Coon Rapids, IA) on September 13, 2013. Present on roll call: Anthofer, Carter, Davis, Dentlinger, McAlister, Oswald, Schlatter, Principal Jorth, Supt. Stoffers, and Sec'y Hopkins.

Press Present: Charlie Nixon, *Coon Rapids Enterprise*.

Guests Present: Chad Leighty and Jason Rosenbeck.

President Davis welcomed visitors and press and asked for any public comment, no comments were expressed.

McAlister moved to approve the agenda, seconded by Anthofer. Ayes: Anthofer, Carter, Davis, Dentlinger, McAlister, Oswald, and Schlatter. Motion carried 7-0-0.

Carter moved to approve the minutes of the August 12<sup>th</sup> meeting, seconded by Oswald. Ayes: Carter, Davis, Dentlinger, McAlister, Oswald, Schlatter and Anthofer. Motion carried 7-0-0.

Moved by Oswald, seconded by McAlister to approve the bills and claims. Ayes: Davis, Dentlinger, McAlister, Oswald, Schlatter, Anthofer, and Carter. Motion carried 7-0-0.

## **COMMUNICATIONS**

The Board received the following communication items: IHSAA 2012-2013 IHSAA Member Schools with No Ejections Letter, IASB Weekly Memos from Tom Downs, IASB New Board Member Orientation -Carroll High School October 2, 2013, ISFIS Fall Workshop – November 14, 2013-Carroll High School, IASB Delegate Assembly on Wednesday, November 20, IASB Convention on Thursday, November 21, Letter from DOE Regarding Adequate Yearly Progress (AYP), IASB Email Regarding State Content Standards/Iowa Core IASB Position Statement, Letter from US Dept. of Education Regarding Civil Rights Data Collection Survey, ACT College Readiness Letter for CR-B, Open Enrollment-Out Application from Bret & Brandy Hodges for their Child to Attend Guthrie Center CSD for 2013-2014 School Year, and a Thank You from the family of Tom Gach (Andrea Gach's Father in-law).

Mike Carter extended his thanks to the Board Members and several others.

Steve Dentlinger also thanked the Board.

A special thanks was extended to Mike Carter for 4 years of service and Steve Dentlinger for 2 years of service to CR-B School Board!

President Davis adjourn the regular meeting at 6:34 p.m.

The Coon Rapids-Bayard Board of Directors held their Annual/Organizational Board Meeting on September 16, 2013 in the Media Center at the Coon Rapids-Bayard Int./Jr.-Sr. High School.

Secretary Hopkins called the organizational meeting to order at 6:44 p.m. Present on roll call: Anthofer, Davis, Leighty, McAlister, Oswald, Rosenbeck, Schlatter, Supt. Stoffers, Principal Jorth and Sec'y Hopkins.

Secretary Hopkins gave the Oath of Office for the Newly Elected and Re-Elected Board Members, Joel Davis, Chad Leighty, Pat McAlister, Jason Rosenbeck, and Brenda Schlatter. Congratulations were extended from the other board members and administration.

Davis made a motion to nominate Mike Oswald as President Pro-tem and that nominations cease with a unanimous ballot be cast, seconded by Schlatter. Ayes: Anthofer, Davis, Leighty, McAlister, Oswald, Rosenbeck and Schlatter. Motion carried 7-0-0.

McAlister made a motion to nominate Joel Davis as President of the Board and nominations cease with a unanimous ballot be cast, seconded by Schlatter. Ayes: Davis, Leighty, McAlister, Oswald, Rosenbeck, Schlatter, and Anthofer. Motion carried 7-0-0.

McAlister made a motion to nominate Brenda Schlatter as Vice-president of the Board and nominations cease with a unanimous ballot be cast, seconded by Oswald. Ayes: Leighty, McAlister, Oswald, Rosenbeck, Schlatter, Anthofer and Davis. Motion carried 7-0-0.

## **REPORTS**

### **Financial Reports -**

McAlister moved to approve the General Fund, Schoolhouse Fund, Hot Lunch and Activity Fund Reports for August 2013, seconded by Oswald. Ayes: McAlister, Oswald, Rosenbeck, Schlatter, Anthofer, Davis and Leighty. Motion carried 7-0-0.

### **Administration Reports -**

Supt. Stoffers reported on the following items:

District Facilities: Deal Building, Property Update and Final Closing; Lion's Club "clean out" of Success Classroom and Bus Barn; Keyless Entry System Update; Facility/Building Miscellaneous Items, 7-12 Roof.

District Finances: Financial Goals update; Innovative Technology Initiative (1:1 Digital Device Update); Lighting Retrofit Project – Energy efficiency savings plan.

District Student Learning/Achievement: Curriculum Materials/Program Orders; Collaborating 4 Iowa Kids (C4K) - Rtl Program for 2013-14 – F.A.S.T. Literacy Assessment; Professional Learning Communities (PLC's) Conference – PD; School in Need of Improvement (SINA) – AYP Notification; Board Committee Curr/Academic Mtg; Board Work Session/Goal Setting for 2013-14.

District Leadership: Legislative Update; New Graphics completed at new addition; Technology Initiative – West Central Technology Institute hosted by CR-B!; Professional Leadership.

District Public Relations: Transportation Approval Requests Required for Busses to Cross District Boundaries; Teacher Leader Compensation (TLC) Ladder; ISFIS/IASB upcoming meetings; Extra-Curriculars; Parent/Family Notification System; Upcoming Sept. Supt. Newsletter/In-Service Schedule; Parent/Family Communications and Student-Family Handbooks.

District Personnel: New Teachers Update; New Para's Update; Part-Time Custodian Update; and Summer Academic School Update.

Personnel Items, Student Behaviors-Conduct Issues, Professional Development/Iowa Core (Common Core) Curriculum, Department of Education Updates- Iowa Education Reform, Building & Grounds/Facilities Projects/Long-Range Facilities Plans, School Facility-New Primary Addition Scope of Project/Design, Enrollment, IASB Update-Admin/Board Level Professional Development, Iowa Youth Survey, Technology Committee-Tech Planning Update, and several Miscellaneous Items of Interest and Several District Calendar of Events.

Principal/AD Jorth reported on the following items:

Student Achievement – Update on Student Data, At-Risk/Success Center Programming, Advisory, Procedure for determining Senior Class Academic Awards and Activities and Events;

District Facilities – Teachers were provided MacBook laptops thanks to Michael Lewis and the water fountain that was installed in the HS commons has been a tremendous upgrade and a second water fountain near the Music Room is recommended;

District Leadership – Administration Leadership--Administrator Professional Development Plan, SINA Designation, Site Visit Preparation, Professional Learning Communities (PLC's), and West Central Iowa Tech Institute; District Leadership Teams—School Improvement Team, Tech Team, Building Leadership Teams, and At-Risk Committee; Teacher Leadership—Nicole Kesselring – Iowa Regents Modeling & PRISMS Program at UNI, Diane Royer – Technology in Collaboration Presenter (5 Presentation Dates), Paula Davis – Response to Instruction & Intervention (Rtl); and Student Leadership—Paula Davis – Student Council Advisor, Mitchell Klocke – Student Body President and Sam Honold – Student Body Vice President.

Public Relations– Website Changes and Social Media Outlets to Consider.

Michael Lewis submitted a written Technology Report for the Board including the following items: 1:1 Project Update, Staff computer update, and Microsoft Settlement update.

## **NEW BUSINESS**

President Joel Davis suggested the Board's Legislative/Delegate Assembly Representative to Iowa Association of School Boards be decided at a later date.

President Davis appointed the following Board Members to the County Conference Board Representatives: Guthrie County-Mike Oswald and Carroll County-Chad Leighty.

President Davis appointed the following Board Committees for 2013-2014:

BUILDING & GROUNDS: Mike Oswald, Chair, Jill Anthofer, Pat McAlister

TRANSPORTATION: Jason Rosenbeck, Chair, Mike Oswald, Jill Anthofer

ACADEMICS & PROFESSIONAL LEARNING: Joel Davis, Chair, Brenda Schlatter, Chad Leighty

NEGOTIATIONS/FINANCE: Brenda Schlatter, Chair, Pat McAlister, Joel Davis

EQUITY & BOARD POLICY: Jill Anthofer, Chair, Chad Leighty, Jason Rosenbeck

PARENT & COMMUNITY RELATIONS: Chad Leighty, Chair, Jason Rosenbeck, Mike Oswald

LEGISLATIVE ADVOCACY: Pat McAlister, Chair, Joel Davis, Brenda Schlatter

The Board held the first reading of amended Board Policy 203.8 – Standing Committees of the Board.

### **Personnel -**

Schlatter moved to approve the following personnel items:

1. Resignation of Deborah Carter as Cook effective August 9, 2013;
2. Hire Karla Spoo as Elementary Part-Time Cleaning (2.5 hrs/day \$9.37/hr);
3. Hire Lola Tigges as Special Education Para Educator (7.5 hrs/day \$10.08/hr);
4. Alisa Kolars as At-Risk/DOP Para Educator (3.5 hrs/day \$11.38/hr); and
5. Kelly Hays as Volunteer JH Volleyball Coach for the 2013-14 school year, seconded by Anthofer.

Ayes: Oswald, Rosenbeck, Schlatter, Anthofer, Davis, Leighty and McAlister. Motion carried 7-0-0.

### **Committee Meetings –**

Curriculum Committee Update by Chair Joel Davis.

Supt. Stoffers will discuss a date for a Buildings & Grounds Committee meeting.

### **Annual Board Goal Work Session –**

Motion by Oswald to move the November Academic Board Meeting from November 25<sup>th</sup> at 6:30 P.M. to Monday, September 23<sup>rd</sup> at 6:30 P.M. in order to establish the 2013-2014 Board Goals, seconded by Anthofer. Ayes: Rosenbeck, Schlatter, Anthofer, Davis, Leighty, McAlister and Oswald. Motion carried 7-0-0.

### **Miscellaneous –**

Supt. Stoffers reminded the Board that all staff are mandatory reporters, communication is key for a successful Team Approach, so please keep the line of communication open and the SIAC meeting will be October 10<sup>th</sup>.

Moved by Oswald, seconded by Anthofer to adjourn the organizational meeting at 8:31 p.m. Ayes: Schlatter, Anthofer, Davis, Leighty, McAlister, Oswald and Rosenbeck. Motion carried 7-0-0.