

PRIORITY AND MAINTENANCE OF RECORDS

Based upon regulatory concerns and potential civil litigation, there shall be a priority for rapid and thorough clerical response toward development and maintenance of records relating to the following activities:

- all asbestos related training,
- all renovation, remodeling or demolition that may involve asbestos ;
- all asbestos abatement activities, including operations and maintenance, encapsulation, encasement and removal;
- all disposal manifests and records of disposed asbestos evolving from building materials controlled by the District;
- all notifications to parents/guardians, employees and students regarding the presence of asbestos;
- all art procedures which may involve asbestos contact; and
- the Asbestos Program Manager will review all activities that may involve direct contact with asbestos bearing materials.

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